

**Weekly Timecard**  
***PPI Search & Consulting, Inc.***  
Email to: [Payroll@purchasingpros.com](mailto:Payroll@purchasingpros.com)

Employee Name: \_\_\_\_\_

Job Site: \_\_\_\_\_ Week Ending: \_\_\_\_\_

Day	In	Out	In	Out	Reg. Hrs	O/T Hrs
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
<b>Total</b>						

Keep copy for your records, leave copy with supervisor.

Supervisor Signature: \_\_\_\_\_ Employee Signature: \_\_\_\_\_

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